

CHELAN COUNTY COMMISSIONERS
MINUTES OF MARCH 23&24, 2020

Monday, March 23, 2020

9:02:35 A.M. Opening – Pledge of Allegiance

Commissioner Bugert calls the meeting to order acting as Chairman Pro Tem. Present for session is Commissioner Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. *Commissioner England joins meeting via teleconference.*

9:03:20 A.M. Consent Agenda

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Teresa McCurry, Clerk, Step Increase
 - b) Ashley Fechner, Clerk, Step Increase
 - c) Eunice Reyes, Clerk, Step Increase
 - d) Teresa Venegas, Commissioners, Step Increase
 - e) Robert Soreano, Sheriff, Step Increase
 - f) Nigel Hunter, Sheriff, Step Increase
 - g) Lucas McComas, Sheriff, Step Increase
 - h) Gavin McCabe, Wenatchee River County Park, Rehire Extra Help
 - i) Tyler Baird, Wenatchee River County Park, Rehire Extra Help
 - j) Irena Uchytal, Public Works, Retirement
 - k) Justin Smith, Public Works, Resignation

9:03:45 A.M. Board Discussion

- Updates to proposed agenda and upcoming meetings
- Campus closure to general public
- Treasures property tax delay

**9:32:20 A.M. Cashmere-Dryden Airport Hangar Regulations, Scott Cummings – Held
*Via Teleconference***

9:51:18 A.M. Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Joint letter of support with Malaga-Colockum Community Council for PUD Early Action Project Assessment 20200323C8-1

9:52:45 A.M. Continued Board Discussion

- Amicus Brief for the Alliance for Rocky Mountain Appeal on Forest Service Discussion for the Mission Project in Okanogan County
- BOE Board Appointment

9:54:50 A.M. **County Administrator Cathy Mulhall**

Discussion

1. Continued COVID Response Measures
 - Refund Policy Changes for Park, Fair, Ohme Gardens
2. Administrative Update

10:03:45 **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Grant Services Agreement RE: 2020 Lodging Tax Funded Activities with Ohme Gardens 20200323A2-1
2. Grant Services Agreement RE: 2020 Lodging Tax Funded Activities with Manson Chamber 20200323A2-2
3. Grant Services Agreement RE: 2020 Lodging Tax Funded Activities with Manson & Lake Chelan Chambers 20200323A2-3
4. Refund Policy Changes 20200323B4-2
5. Resolution #**2020-33** Re-Appointment of Joe Greutz, James Johnson and Dirk Veleke to the Chelan County Noxious Weed Board

10:04:42 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 4 minutes – Public Notified

10:23:04 A.M. **Move back to regular session**

Continued Admin Discussion

- Employee policy updates and public building access

10:30:00 A.M. **Emergency Management Conference Call Re: COVID-19 – Present for call is Sheriff Brian Burnett, Undersheriff Jason Matthews**

10:35:54 A.M. *Douglas County Commissioners join conference call*

11:00 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Salmon Recovery Funding Board Chelan County Citizen Committee Nomination – *Pete Tiegen with UCSRB is present*
2. Amendment No. 1 to Agreement with WA Department of Ecology, Office of the Columbia River, for Icicle Strategy Support

3. Consulting agreement with WA Conservation Science Institute for Stemilt-Squilchuck Roads Inventory and Prioritization Project
4. Amendment to Consulting Agreement with WA Conservation Science Institute for Elk Movements Study
5. Invitation to Bid and Release of Bid Documents for Cottonwood Flats Restoration Project
6. Agreement with WA Department of Natural Resources for Stemilt Planning Area Forest Health Treatments
7. Contract Change with Aspect Consulting for Water Management Technical Assistance
8. Joint letter of support with Malaga-Colockum Community Council for PUD Early Action Project Assessment
9. Other

11:43:46 A.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Salmon Recovery Funding Board Chelan County Citizen Committee Nomination of Bruce Merighi and Leah Hemberry as alternate 20200323C8-2
2. Amendment No. 1 to Agreement with WA Department of Ecology, Office of the Columbia River, for Icicle Strategy Support 20200323A5-1
3. Consulting agreement with WA Conservation Science Institute for Stemilt-Squilchuck Roads Inventory and Prioritization Project 20200323A5-2
4. Invitation to Bid and Release of Bid Documents for Cottonwood Flats Restoration Project 20200323B1-1
5. Agreement with WA Department of Natural Resources for Stemilt Planning Area Forest Health Treatments 20200323A2-4
6. Contract Change with Aspect Consulting for Water Management Technical Assistance 20200323A5-3

11:51:02 A.M. **Recess** – *Commissioner England is excused from session*

1:33:00 P.M. **Facility Maintenance Director Brian Travis**

Discussion

1. COVID-19 Emergency Plan for Department
2. Bids for CCRJC cuff ports
3. Department of Corrections Proposal
4. Departmental Update

2:12:18 P.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Bid approval for CCRJC cuff ports 20200323B1-2

Tuesday, March 24, 2020

9:00:25 A.M. Commissioner Bugert calls the meeting to order acting as Chairman Pro Tem. Present for session is Commissioner Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. *Commissioner England joins meeting via teleconference.*

9:00:30 A.M. **Board Discussion**

- Discussion regarding logistics of office closures
- Short term rentals being utilized
- OPMA and PRA with office closures

9:32:23 A.M. **Public Works Director Eric Pierson Discussion**

1. Annual Certification for 2019 for the County Road Administration Board
2. Request for Proposals for 2020 Pavement Surface Condition Rating

9:33:45 A.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Annual Certification for 2019 for the County Road Administration Board
20200323R1-1
2. Request for Proposals for 2020 Pavement Surface Condition Rating
20200323R2-2

9:34:05 A.M. **Continued Public Works Discussion**

- Updated COVID-19 plan for department and shops
- West Cashmere Bridge bird netting

10:00:07 A.M. **Continued Board Discussion**

- Financial Recovery
- Essential infrastructure workers

10:16:18 A.M. **Community Development Interim Director Deanna Walter Discussion**

1. Refund request submitted by Aaron and Rachel Hansen regarding fees for Reasonable Use Application # RUE 2019-002 in the amount of \$672.00
2. Text amendment to Chelan County Code, Section 3.24.020, Description of Fees
3. Flood Ordinance
4. Split Zoning Issues

10:31:59 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Refund request submitted by Aaron and Rachel Hansen regarding fees for Reasonable Use Application # RUE 2019-002 in the amount of \$672.00
20200323B4-3

2. Resolution #2020-34 Text amendment to Chelan County Code, Section 3.24.020, Description of Fees
3. Separation and General Release Agreement – **add on** 20200323A5-4
4. Dave Kuhl, Community Development, Resignation – **add on**
5. James Brown, Community Development, New Hire – **add on**

10:32:21 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to potential litigation.

Extend Executive Session by 45 minutes – Public Notified

11:31:53 A.M. **Move back to regular session – Commissioner England is excused from session**

11:33:54 A.M. **PUBLIC HEARING:** Supplemental Budget Appropriation – Various
Commissioner Bugert opens the public hearing. No one from the public is present. Public Comment period is closed.

11:36:40 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Resolution #2020-35 Re: SBA - Various

11:37:26 A.M. **Wenatchee River County Park, Managers Mike and Marylee Redline**

- Park updates in relation to the COVID-19 emergency plan - *Consensus of the board to keep Wenatchee County River Park open*

11:50:10 A.M. **Human Resources Director Rosario Nystrom Re: use of vacation time for Non-Essential employees**

12:02:53 P.M. **Recess**

1:34:23 P.M. **Move back to regular session – Commissioner England joins session via video conference**

1:35:12 P.M. **Executive Session**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(I), to discuss with legal counsel matters relating to potential legislation on a health issue.

Extend Executive Session by 12 minutes – Public Notified

2:02:24 P.M. **Move back to regular session**

Continued Board Discussion

- Public Safety Announcement for Burning sent from Fire Marshall Bob Plumb
- Planning for next week's session and availability to the public

2:10:24 P.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

- Letter on Short Term Rentals to be sent out Re: halt on advertising – *Commissioner Bugert will draft send letter to general public and members of Short-Term Rental Association* 20200323C8-3

2:11:22 P.M. **Adjourn**

Board adjourns until Monday, March 30, 2020

Weekly Voucher Approval for Payment	20200323B4-1
Current Expense	\$125,422.45
Other Funds	<u>\$553,391.44</u>
Total All Funds	\$679,813.89

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

CARLYE BAITY, Clerk of the Board